

## Motorsports Shop - Porter (Buffalo Grove)

FULL TIME PORTER POSITION available in a Motorsports Shop in Buffalo Grove.

### REQUIREMENTS:

- \*MUST be self-motivated, proactive and able to multi task and prioritize
- \*Knowledge of car detailing, power washing and some power and hand tools.
- \*Forklift experience
- \*Knowledge of loading and securing loads/vehicles in trailers for transport.
- \*Valid driver's license and working knowledge of surrounding area. Will be required to deliver/pickup supplies as well as occasional transportation to satellite location and airport.
- \*Physically able to lift up to 60 lbs. repetitively and maneuver product

### DESCRIPTION:

Porters on a constant basis work to make sure that our shop is neat, clean, free from clutter and safe. In addition, you will spend a portion of our day picking up trash, sweeping, mopping, vacuuming, or using industrial cleaning equipment to clean vehicles, floors, cleaning and stocking bathrooms. Porters are also required to run errands, deliver items, move stock, or anything else that is required.

### SKILLS NEEDED:

- \*Interpersonal Skills: Many porters work during regular office hours, while company employees are working. Being friendly and pleasant will help you in your job.
- \*Mechanical Skills: Porters need to understand how to work industrial equipment like floor buffers, industrial floor washers, and fix small building problems, like leaky faucets or faulty light switches.
- \*Strength and Stamina: You will need to lift heavy objects and spend most of your time on your feet.

HOURS: 8:00am to 5:00pm, Monday through Friday with some mandatory over time

Benefits include health insurance, paid holidays and paid time off

Various other benefits are available

### Ken Billimack

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